



BOOKING FORM

Tour Title		Booking Ref:	
Dep Date		No of Days	
Dep Point		Seat No's	

Title	Initial	Age	Surname

Address	
Next of Kin	Tel No
Date	Tel No
*Signature	

* I am over 18 and agree to the Terms & Conditions on behalf of myself and all those persons on whose behalf I have booked.

Accommodation Requirements	
Special Requests (Not Guaranteed)	
Single	
Twin	
Double	
Triple	
Family	

Enclosed: Deposits		@	£30.00	per person	£
Insurance		@		per person	£
Full Amount		@		per person	£
Total Enclosed					£
(Cheques made payable to Lee's Coaches)					

Visa/Mastercard/Switch/Delta No			
Issue No			
Expiry Date			
Signature (Card holder)			

Terms and Conditions

1. The Booking Form must be completed in full and signed by the first named person who must be aged 18 years or over, who agreed to accept these Conditions of Booking on behalf of the persons so named on the booking form.
2. The appropriate deposit is payable at the time of booking, where upon the chosen holiday will be reserved, subject to space being available at that time.
3. Cancellations must be made in writing with the Company. Verbal cancellations cannot be accepted. In the event of your cancellation the following scale of cancellation charges will apply:
 - Up to 42 days to date of departure Loss of Deposit Paid
 - 28-42 days prior to date of departure 30% of full cost of holiday
 - 14-27 days prior to date of departure 45% of full cost of holiday
 - 7-13 days prior to date of departure 60% of full cost of holiday
 - 0-6 days prior to date of departure 100% of full cost of holiday
4. The Company reserves the right to cancel any holiday with less than twenty persons booked, not later than twenty-eight days prior to the intended date of travel. Should this happen, an alternative where possible will be offered or a full refund of the monies paid to the Company will be made. It should be noted that the Company cannot be held liable for any incidental expenses incurred by the passengers so affected, for example theatre tickets where such costs are incurred they are the responsibility of the passenger.
5. The Company reserves the right to alter or amend any holiday should the need arise, should this happen any passengers booked will be advised in writing by the Company.

Lee's Coaches, Mill Road Garage, Littleburn Ind. Est., Langley Moor, Durham, DH7 8HE.

6. The Company reserves the right, due to operational reasons, to alter the type of vehicle used on any tour. Where air-conditioning is mentioned in the tour description this will be included except in unforeseen circumstances, when a replacement vehicle may have to be substituted.
7. The Company acts as an agent for the hoteliers, and other services used in the make up of the advertised holiday. As such an Agent the Company cannot be held liable in the event of any alteration in the hotel accommodation or other services to be used. We also reserve the right to change your mode of transport for sea journeys from the Channel Tunnel to the short sea crossing from Dover to Calais should the Channel Tunnel be closed and vice versa should ships not be operating.
8. The Company guarantees the price of your holiday in the UK and will not be subject to any surcharges except for those resulting from fuel, government action, including additional bonding or licensing requirements and VAT. In all cases we reserve the right to pass these amounts on in full. The price of your holiday on the continent is subject to surcharges on the following items: government action, VAT, Currency. We will absorb an amount equivalent to 2% of the holiday price which excludes insurance premiums and any amendment charges; only amounts in excess of 2% will be charged.
9. The Company will wherever possible, adhere to the advertised itinerary/holiday, however it should be noted by all persons travelling that the Company cannot be liable for adverse weather, strikes, civil commotion, riots, misbehaviour of fellow travellers and, where appropriate, any delays by third parties or 'Acts of God'.
10. The Company reserves the right to refuse to carry any passengers who it feels is causing a nuisance and who contravenes these Conditions of Booking.
11. Luggage. It should be noted that at all times the passenger is responsible for his/her luggage. We ask you to keep luggage down to one medium sized suitcase per person, but a small holdall can also be taken on board the coach.
12. Smoking is not permitted on the coaches, unless otherwise stated in the brochure for specific departures.
13. Passports and Visas. A valid 10-year passport is required for all the continental tours (from 1 Jan 96 British Visitors Passports were withdrawn). Citizens of non-EEC countries should ensure that they obtain the necessary visas for all countries visited. You should have a valid European Health Insurance Card, which is available from main post offices; your National Insurance Number or Medical Number is required. A European Health Insurance Card will enable you to receive free medical treatment in case of emergency.

IT IS YOUR RESPONSIBILITY TO BE IN POSSESSION OF THE CORRECT PASSPORT AND VISA IF NECESSARY

14. Special requests. If you have any special requests such as low floor accommodation or adjacent rooms please fill in the box on the booking form. This is a request and cannot be guaranteed but all efforts will be made to comply.
15. Disabled. Some of the holidays include lengthy periods of travel and some walking on sightseeing excursions. Additionally many of the hotels will have steps to contend with and may not possess lifts, and although we will try our best to look after disabled passengers, it is important that you enter the word DISABLED in block capitals in the "Special Requests" section of the Booking Form, together with a brief description of your disability. We will make every endeavour to minimise the discomfort and inconvenience, but for obvious reasons are unable to make any guarantees.
16. Complaints. In the unlikely event of you having a complaint regarding your holiday please inform the driver who will do his/her utmost to resolve the problem immediately. If the

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matter cannot be put right on the spot, you must put your complaint in writing to The Company within 14 days of your return.

17. Departure points. Please ensure you are at the exact departure point at least 10 minutes before your scheduled pick up time. Our pick up points cover a wide area of towns and villages in the North East, however, should your area not be listed, please contact our office as we may be able to help. Feeder coaches are used when necessary to join the main tour coach, this is to keep travelling time to a minimum. Please note that seat numbers are not allocated on feeder coaches.
18. Seat allocation on main coach is made on a first come first served basis upon payment of deposit.

HOLIDAY INSURANCE IS STRONGLY RECOMMENDED.

YOUR CONTRACT WITH LEE'S HOLIDAYS

1. In signing the booking form and paying the deposit you accept Lee's Coaches conditions of booking on behalf of the persons named on the aforementioned booking form. The deposit required £30 per person (non- refundable) plus insurance premium (If required) at time of booking.
2. You agree to pay the final instalment of the account, not later than six weeks prior to departure. If booking within six weeks of departure date then full payment is required, a receipt of payment will be sent when your payment is received.

Consumer Protection Insurance

In accordance with the EU Directive on Package Holidays, all passengers booking with Lee's Coaches Ltd are fully protected against the loss of monies paid to us for the holiday (and repatriation if required) due to insolvency, by way of an insurance policy with Mapfre Assistance. The administrators are Advantage Travel Partnership.